



WE MAKE IT EASIER TO

HOST A BETTER

MEETING CONFERENCE SPECIAL EVENT



Our inspiring and flexible event and meeting spaces and all-inclusive hospitality services reduce the typical pressures associated with planning an event so that you can focus on the most important outcome - creating an amazing experience for your guests!

Located in the Heart of Downtown Syracuse
Near Major Highways
Convenient Parking
Walk to Hotels Restaurants Bars Shopping

GET OUT OF THE OFFICE

OUR STORY

We began this journey years ago with The Events Company, an event planning company. We had the opportunity to plan events not only in Central New York, but in cities across the US, each time coming home to Syracuse wishing for unique event spaces and creativity with food and beverage using a fresh, local & sustainable mindset.

Then an idea began percolating. The idea of creating a venue that started as a blank canvas mixed with an innovative team that would design, plan, and produce amazing events that were customized to each specific client, their style and their culture.

As this idea took shape so did our commitment to a downtown location, a customer-centric philosophy where anything was possible, a fresh, local and from scratch approach to food, perfect cocktails & a hand selected team who we could train to our level of service and attention to detail.

SKY Armory opened in the fall of 2014 having transformed the former Wells & Coverly upscale men's clothing store into an urban chic event venue that could fit into the NYC, Chicago or LA event scene. Lucky for you, we're here in downtown Syracuse.

The SKY Mantra

People will forget what you say, People will forget what you did, but they will never forget how you made them feel. - Maya Angelou

EAT

We love food! Food is such an important part to any gathering of people and at SKY Armory we want people to thoroughly enjoy the experience. So, we start with fresh, in-season products and our culinary team then prepares from scratch and infused with their love of food to create some of the best food in CNY.

The talent of our team knows no limits in savory, sweet; comfort, global, and gourmet.

DRINK

With all great food, you need something to pair it with; whether it's a great cup of Recess Coffee, or a perfectly crafted cocktail.

Our approach to beverages is the same as with our food; use only the best ingredients. We have your favorite brands and curate small batch products.

The knowledge of our team knows no limits; let us impress your guests.

PLAY

What better way to break up your day or end it with some well-earned fun. Stay inside or go explore what the city has to offer, our team can arrange for some creative play.

The resources of our team have no limits; we'll craft the perfect fun that appeals to your group; team building activities, walking tours, casino gaming, and more.

We know FUN.



FLEXIBLE SPACES

designed with versatility in mind

Blending history with modernity. SKY Armory offers 20,000 square feet of space to play with. Our event teams create the right environment to inspire creativity and maximize productivity away from the office.

Betts on 1: **Repurposed Cozy Chic**

exposed steel beams, white stucco and brick walls, street level windows with natural light and outdoor access to sidewalk seating.

2,000 sq ft

Meeting: Theater 100 | Classroom 60

Cocktail Reception: 80

Dinner: 50

Room Rental: varies by event type, day of week

Wells on 2: **Repurposed Industrial**

exposed steel beams, white walls, focal brick wall, semi-private alcove, large windows for city view and natural light

8,600 sq ft

Meeting: Theater 250 Classroom 150

Cocktail Reception: 300

Dinner: 200

Room Rental: varies by event type, day of week

Coverly on 3: **Urban Chic**

with exposed rafters, white walls with brick accent, large windows for city view and natural light.

8600 sq ft

Meeting: Theater 600 Classroom 250

Cocktail Reception: 450

Dinner: 450

Room Rental: varies by event type, day of week

For events that need a little more space, inquire about our multi-room offerings.

8% sales tax applied to all room rentals

22% administrative fee & 8% sales tax

applied to all food & beverage

MEETING SPACES THAT PROMOTE
CREATIVITY AND LEARNING

LEAVE THE DETAILS TO US

Planning the perfect meeting, conference or banquet requires experience, efficiency and passion... all qualities found in our SKY Armory team of experts.

Why People Choose SKY Armory

- We're unique. You won't find another venue in Central New York like ours.
- We make planning easy with a planning team taking care of the details for you.
- Use of event space as long as needed. There's no rushing to get in and we won't rush you out.
- Our creative team uses their vast toolkit of ideas for unique uses of our event space and create interactive experiences. We are not run of the mill.
- Our made from scratch approach to food will ensure that all guests no matter their eating preferences or allergies will know they won't go hungry or have to bring their own food.
- A service team dedicated to an exceptional guest experience.
- Your guests will walk away impressed and raving about your event
- You won't spend more - just have a better experience.



"SKY does a phenomenal job hosting corporate events for our company. Their staff is courteous, professional, and attentive to all our needs. The room set-ups are creative and the food is excellent." - Terakeet

LET YOUR IMAGINATION RUN



What's Included:

- Event planner
- Day of event management team
- Welcome signage
- Wi-Fi (no password required)
- House sound system, microphone
- Podiums
- Lounge furniture
- 6" high staging
- Linens in 20+ colors
- Tables, chairs, serveware
- Room block at downtown hotels
- Reserved parking (fees apply)

What We Can Also Provide:

- Enhanced planning services with our sister company, The Events Company
- Enhanced audio-visual services
- On-line reservation management
- Event signage and branding
- Stage sets
- Centerpieces (in-house designers)
- Wake-up/warm-up entertainment to open the day and get your audience engaged
- Interactive entertainment/games
- Live music, DJ services
- Welcome or parting gifts
- Event staff for registration or other duties

Fees apply

FULL DAY/HALF DAY MEETINGS

Full Day Meeting Package

\$75.00/person

Breakfast Service

- Yogurt Parfait with SKY granola
- Freshly-Made Breakfast Pastries
- Hard-boiled Eggs
- Sliced Seasonal Fruit

Morning Break

Kinds Bars | Trail Mix | Whole Fruit

The Deli Board

2 Specialty Salads
House-made Kettle Chips
Assorted Wraps
Assorted House-made Cookies & Brownies

Afternoon Break:

Choose one of our afternoon break options.

Full Day Beverage Bar

- Recess Coffee | Cold Brew
- Hot and Iced Teas
- Flat and Sparkling Waters
- Assorted Soft Drinks
- Assorted Juices

Add a Closing Cocktail Party

\$40/person

- 6 Passed Hors D'oeuvres
- 2 Hour Open Bar

VIEW OUR MENU MAGAZINE
FOR ALL FOOD & BEVERAGE OPTIONS

Half Day Meeting Package

\$50.00/person

Breakfast Service

- Yogurt Parfait with SKY granola
- Freshly-Made Breakfast Pastries
- Hard-boiled Eggs
- Sliced Seasonal Fruit

The Deli Board

2 Specialty Salads
House-made Kettle Chips
Assorted Wraps
Assorted House-made Cookies & Brownies

Half Day Beverage Bar

- Recess Coffee | Cold Brew
- Hot and Iced Teas
- Flat and Sparkling Waters
- Assorted Soft Drinks
- Assorted Juices



+ 22% administrative fee + 8% sales tax applied to all food and beverage
Enhancements available

GENERAL INFORMATION

Attendance

We will recommend the event space best suited for your event, based on the estimated attendance and room set requirements.

Catering

All food must be purchased from SKY Armory. We take great pride in our culinary excellence with our approach to fresh, local and made from scratch. We do not allow food to be taken off the premises as we cannot guarantee the food safety once it leaves our facility.

Dietary Requests

We are happy to accommodate any request based on medical or other dietary requirements of your guests with a minimum of 72 hours notice.

Beverage

All beverages must be purchased from and served by SKY Armory. Bartenders will proof and have the right to refuse alcoholic beverages to any guest who is underage or intoxicated.

Deposits

You will be required to make a desposit and sign a contract in order to confirm the arrangements on a definite basis. Your deposit is non-refundable and will be applied to the final balance of the event. A 50% progress payment is due 90 days prior to your event and final payment is due 5 days prior to the event.

Guarantees

We do ask that an estimated attendance count be given 10 days prior to your event with a final count due 5 days prior. The final count will be the number for which we charge unless the actual attendance is higher. We are not able to charge for less than the guarantee.

Parking

SKY Armory is connected to the Clinton Street Garage. We will reserve parking for the anticipated number of cars for events starting at 5:00pm or later. For events during the day we will reserve parking in the Trolley Lot (2 blocks away). Client may opt to pay for their guest parking in either of these locations or require guests to pay.

Administrative Fee

On all food and beverage functions, there will be a 22% taxable Administrative Fee and an 8% NYS Sales Tax applied to all food and beverage. All prices quoted are exclusive of the Administrative Fee & Sales Tax. For tax-exempt organizations, form ST-119 must be submitted.

Pricing subject to change

Menu items subject to change due to seasonality and supply chain.